



Constitution and Bylaws

District # _____ District Chairman _____
Phone # _____ Email: _____
of Units with Activity _____ # of Units with No Activity _____ # of Units that did not report _____

1. Will the District rewrite its Bylaws this year? Yes/No How Many Units Reported rewrites _____
2. Will the District amend its Bylaws this year? Yes/No How Many Units Reported Amendments _____
3. Has the District reviewed/studied the Bylaws this year? Yes _____ No _____
If so how? _____
4. Number of Units reported reviewing their Bylaws? _____
5. Does the District have Standing Rules? Yes _____ No _____
 - a. Will the Standing Rules be revised this year? Yes _____ No _____
 - b. If not revised were the Standing Rules studied or reviewed? Yes _____ No _____
Explain _____
6. Are the Constitution and Bylaws and Standing Rules in a procedure book for the;
 - a. District President Yes _____ No _____ How Many Units Reported _____
 - b. Secretary Yes _____ No _____ How Many Units Reported _____
 - c. Constitution & Bylaws Chairman Yes _____ No _____ How Many Units Reported _____
 - d. Others Yes _____ No _____ How Many Units Reported _____
7. Does the District use the following when conducting District Meetings?
 - a. Roberts Rules of Order Newly Revised? Yes _____ No _____ How many Units reported? _____
 - b. Constitution & Bylaws? Yes _____ No _____ How Many Units reported? _____
 - c. Standing Rules? Yes _____ No _____ How Many Units reported? _____
8. How many Units give a copy of the following to new members?
 - a. Constitution & Bylaws _____
 - b. Standing Rules _____
9. How many Units report they recite the Preamble to the Constitution at Unit Meetings? _____
 - a. How many members have it memorized? _____
10. How many Units have a copy of the Department Constitution & Bylaws? _____
 - a. How many Units utilize the Department Constitution & Bylaws? _____
 - b. How many Units have a copy of the District Constitution & Bylaws? _____
 - c. How many Units utilize the District Constitution & Bylaws? _____
11. Does the District have a copy of the Department Constitution & Bylaws? Yes _____ No _____
 - a. Does the District utilize the Department Constitution & Bylaws? Yes _____ No _____

Please attach a supplemental report describing your District's success stories in working the Constitution and Bylaws Program. Please include pictures on a separate sheet at the end of your report. All pictures must be submitted in either .jpg or .pdf format.

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