



AMERICAN LEGION AUXILIARY
 Department of California
 401 Van Ness Avenue, Room 113
 San Francisco, California 94102-4586
 (415) 861-5092 FAX (415) 861-8365

Department Order Form

There is a minimum of ~) '\$\$ charged for all orders
 to defray printing, packaging, and postage.
 Postage exceeding \$5.00 will be billed to the Unit/Member.

Item	#	Item	#
Applications (50 maximum)		Membership Benefits (new sheets – 25 maximum)	
Blank Transmittal Form (available on website)		PUFL Applications (send to Dept - also website) new rates	
Blank Membership Cards		AEF Brochures (25 maximum)	
VA&R Guide for Volunteers (Dept orders from Natl)		Poppy Story (100 maximum -Quantities may be limited)	
Envelopes for Per Capita (Unit to Department)		Girls State Brochures	
Dues are Due Notices		Junior Certificates From National:	
At A Glance New Membership Brochure (50 maximum)		Tiny Tot (Under Six) ★ Junior to Senior (Circle Choice)	

Item	Description	#	Price	Total
Certificates	Girls State (Distinction as Candidate) (New Design/2004)		.25	
Citations	Honor (Department-White) Circle Choice General ★ Poppy Poster ★ Americanism Essay ★ 100% Annual Reports		.35	
	Merit (District-Blue) General ★ Poppy Poster ★ Americanism Essay		.35	
	Recognition (General-Natural) General ★ Poppy Poster ★ Americanism Essay ★ Junior Member		.35	
Constitution & Bylaws (Available on website)	Department (Current Revision) printing cost		5.00	
	District Bylaws Model ★ Unit Bylaws Model (Set of 5) printing cost		5.00	
Books Manuals	Unit Guide <i>Helpful Hints for ALA Units and Members</i> printing cost		5.00	
	Complete Department Codes printing cost		10.00	
Dues Are Due Envelope	(Statement of Dues and Return Envelope in One)		.10	

National Emblem Sales Call 1 888-453-4466 for a catalog or to order Make copies of this form as needed Revised 1/11	Sub-total	
	Minimum Postage & Handling	5.00
	TOTAL	

Send Order To: Name _____ Address _____ City _____ Zip + 4 _____ Phone _____ Unit Name & # _____ District # _____	For Office Use Only Check No. _____ Amount _____ Date Order Mailed _____ Back Order Date _____ Credit Memo/Debit Memo # & Amount _____
<u>Unit will be called prior to shipping if order costs more than the \$5.00 to ship</u>	