



## AMERICAN LEGION AUXILIARY

Department of California  
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Web Site: [www.calegionaux.org](http://www.calegionaux.org)

### ***Guidelines for Sending in Donations to Department and National***

Banks offer a certain amount of "free" deposits to our organization, however, once the limit is reached, they charge \$.50 per check. The limit of "free" deposits varies from bank to bank.

Units can help the Department save money by sending all of their donations on one check for restricted, welfare and donations to National as shown below. ***Please ensure that you fill out the appropriate donation form (Restricted, Welfare or National) and mail with your check. Some donations as indicated require additional form to be filled out.*** All of these forms can be found on the Department web site by clicking on the "Donations" button on the Home Page which will take you to all the donations forms. Forms are "fillable" and can be filled out and printed online.

All checks are to be mailed to and made payable to A.L.A., Department of California and appropriate donation form must accompany your check/s. Include Unit/District numbers on ***ALL*** checks.

***Restricted Fund Donations: Restricted Fund Donation Form must be filled out designating the amount that is to be credited for each program and mailed with your check. Additional forms are required and must be filled out as well on some donations as indicated below. Make one check out for donations for Americanism, California Disaster, Department President's Special Project, Junior Activities, Loving Tribute and President's Club. Make a separate check for Girls State.***

- Americanism
- California Disaster
- Department President's Special Project
- Junior Activities
- Loving Tribute (*Loving Tribute Form must also be filled out and accompany this donation*)
- Presidents Club (*Presidents Club Application must also be filled out and accompany this donation*)
- **Girls State - Make separate check for Girls State**

***Welfare Fund Donations: Welfare Fund Donation Transmittal must be filled out designating the amount that is to be credited for each program and mailed with your check. Make one check out for donations for the Children & Youth, Education, Past Presidents Parley, Patient Remembrance/Gift Shop and Veterans Affairs & Rehabilitation. Make separate check out for***

***donations to the Poppy Program.***

- Children & Youth (C&Y)
- Education
- Past Presidents Parley Nursing Scholarship (PPP)
- Patient Remembrance/Gift Shop (*Earmark VA facility donation is intended for*)
- Veterans Affairs & Rehabilitation (VA&R)

**Poppy - Make separate check for donations to the Poppy program.** (*Poppy Order Form must also accompany payment of poppy orders and Poppy Seal Order Form must accompany payment for Poppy Seals*)

**Donations to National:** *National Contributions form must be filled out designating the amount that is to be credited for each program and mailed with your check.*

- Auxiliary Emergency Fund (AEF)
- National President's Special Project
- Spirit of Youth (SOY)
- Veterans Creative Arts Program (VCAP)

**Other payments to Department:**

Fidelity Bond - Paid every 3 years - Fidelity Bond Form must accompany payment

Per Capita Tax - Use Membership Transmittal

Supply Orders - Use Supply Order Form

Girls State Fees - Mail to Department

National Contributions  
 Send to Department Office for Transmittal to National

Make **ONE** check payable to A.L.A., Department of California for following donations:

- Auxiliary Emergency Fund (AEF)
- Spirit of Youth Fund (SOY)
- Cavalcade of Memories (COM)
- National President's Project
- Veterans Creative Arts (VCAP)

Send following donations directly to them - ***DO NOT SEND TO DEPARTMENT***

Chapel of Four Chaplains	1201 Constitution Ave. Philadelphia Naval Business Center Bldg. 649 Philadelphia, PA 19112	
Children's Miracle Network	Bakersfield Memorial Health Foundation 420 34th Street Bakersfield, CA 93301	UC Davis Medical Center 2315 Stockton Blvd. Sacramento, CA 95817
	Children's Hospital Los Angeles Foundation 4650 Sunset Blvd. #29 Los Angeles, CA 90027	Salinas Valley Memorial Hospital 450 E. Romie Lane Salinas, CA 93901
	Valley Children's Hospital Foundation 9300 Valley Children's Place Madera, CA 93638-8762	Children's Hospital Foundation 3020 Children's Way MC 5005 San Diego, CA 92123-4282
	Children's Hospital Foundation 747 52nd Street Oakland, CA 94609-1809	Santa Barbara Cottage Hospital PO Box 689 Santa Barbara, CA 93102
	The American Legion Child Welfare Foundation	PO Box 1055 Indianapolis, IN 46206
Citizens Flag Alliance	PO Box 38866 Indianapolis, IN 46268-0866	
Fisher House Foundation	1401 Rockville Pike Rockville, MD 20852	
Freedoms Foundation	PO Box 706 Valley Forge, PA 19482-0706	
Habitat for Humanity	Habitat & Church Streets Americus, GA 31709-3198	
USO	Refer to local phone directory for nearest USO	