



## Pod—Organizational Support

- Audit Committee
- Constitution & Bylaws
- Parliamentarian (How To sheets only; no Plan of Action)
- National Finance
- Cavalcade of Memories
- Past Presidents Parley
- National Historian

# Cavalcade of Memories

## 2011-2012 American Legion Auxiliary Plan of Action

Purpose: To preserve, display and share the history of the American Legion Auxiliary so we can continue to honor those members who have made significant sacrifices for our organization and build on their experiences. Cavalcade of Memories repositories also can act as a resource for members, volunteers and the general public.

### **Committee Contact Information**

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#### **National Chairman**

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#### **Committee Member**

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For an example on how to implement this Plan's objective,  
refer to the *How To* component at the end of this section.

# Cavalcade of Memories

## Programs and Activities

**Finish Projects at National Headquarters** - The Cavalcade of Memories Committee will work to finish restoration projects at National Headquarters including complete inventory with pictures inserted, continue the creation of the virtual tour for the ALA website, complete preservation of Edith Hobart dress, and work on restoration of WWII Women's Army Corps uniform.

**Where Are They Now? Research** – There has been a growing need to find past Auxiliary members who did something exciting, new or different in America outside of their membership. Think along the lines of the first woman to work in her state government, fought on the frontlines or started an organization that's still around today. Cavalcade of Memories will work with the National Historian to collect information including members' full name, years of membership, details of what they did and where the information can be found. This information should be sent to the National Historian as is collected throughout the year, with a deadline of June 1, 2012.

**Help Units and Departments work to improve their preservation and presentation techniques through the following suggestions:**

- a. Rotate and refresh displays.
- b. Create displays that are attractive, interesting and relevant.
- c. In addition to current written and printed inventories, use new technology to create and maintain digital images and records, including new acquisitions as received.
- d. Invite the public to tour your museum to learn about the American Legion Auxiliary's mission, history and accomplishments.
- e. Recognize the veterans from the past as well as current active-duty military by displaying pictures of both groups. Make the community aware by inviting people to see what you have on display.

### Other:

- a. Work with National Historian and Junior Activities Chairman to collect veteran's oral histories.
- b. Honor people in your Legion Family, current and past "heroes."
- c. Partner with local museums for consulting and display (especially if Department doesn't have much space to display).

### Resources

[www.ALAforVeterans.org](http://www.ALAforVeterans.org)

For an example on how to implement this Plan's objective, refer to the *How To* component at the end of this section.



## Pod: Organizational Support

**Committees included: Audit Committee, Constitution & Bylaws, Finance, Cavalcade of Memories, Past Presidents Parley, American Legion Auxiliary Foundation, Parliamentarian**

### Submitted by:

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### Objective:

Build and foster relationships with The American Legion Family - TAL, SAL, ALA, Riders

### Step-by-Step Instructions:

- Contact the leaders of The American Legion Family in the community where you are located.
- Invite them to a meeting, and ask them bring their ideas and vision for their TAL Family.
- Outline objectives.
- Arrange for refreshments and meeting space.
- Provide round tables with chairs for easy communication.
- Assign seating so that representatives from each part of TAL Family are at each table.
- Have flip charts and markers available for each table to document ideas.
- Assign a spokesperson for each table.
- Each table should conduct a SWOT analysis, which entails identifying your internal strengths and weaknesses and your external opportunities and threats.
- The spokesperson at each table will share the findings of their group with the entire audience.
- After all findings are shared, the group as a whole will identify ways to take advantage of your strengths, improve upon your weaknesses, look for opportunities and decrease your external threats, which could result in utilizing the ALA membership calendar for program activities such as Americanism Month and Children & Youth Month.
- As an American Legion Family, we can build our internal relationships by planning activities to foster our relationship.
- On a quarterly basis, bring the committee back together to assess your progress.