



**2010-2011
AMERICAN LEGION AUXILIARY
CONSOLIDATED UNIT REPORT**

The Consolidated Unit Report is a new, one-page form that replaces the individual report forms previously included with each committee Plan of Action. This report form is to be completed by the Unit, and depending on your Department's own guidelines, may be sent to your District or County President for consolidation of the reports from her area. She will then forward one Consolidated Report to the Division President, or if you do not have Divisions, it will be forwarded to your Department Headquarters to be consolidated into one report as your Department directs. Be sure to keep a copy for your Unit's records. A copy of the Department's Consolidated Report should be forwarded via e-mail, fax or mail to each Department Chairman so she can retrieve the information needed for her Department report and send a copy of the Consolidated Report to National Headquarters via e-mail to natlpres@legion-aux.org. The Department Chairman will forward her Consolidated Report to the National Chairman by June 1, 2011.

At first glance, the report form may appear complicated and something you don't want to complete, but it is perhaps the most important document your Unit can complete and submit. This information will be combined with that of other Units to be put into the report annually compiled by the National Organization. This information is used to report to Congress, via The American Legion, and the public, the many volunteer hours and monetary or in-kind support the members of the American Legion Auxiliary give to our veterans, our military, our children and our communities. Your Unit is encouraged to send a photocopy to your own U.S. Representative. We have a story to tell, and when we speak collectively, our strength is magnified...your Unit needs to be a part of that united force.

If the Unit has only one program, then that should be the one reported. Every blank or line does not have to be filled in. Few Units can claim activity for every item listed. Some questions can be answered by an X in the space provided. An X means Yes; a blank means No. Many questions call for figures, such as the number of hours provided by volunteers, or the number of veterans served. Some of the items being assessed ask for the number of dollars spent. There is a dollar sign (\$) at the beginning of each blank space which requests a response in dollar amounts. Do NOT report cents—round out your response to the nearest dollar.

Whoever is given the responsibility of completing the form may have to get some of the answers from other Unit officers or committee members. If you can't get exact amounts or numbers, please make a reasonable estimate. All answers to the blanks should be typed or printed clearly, using a pen with black or dark blue ink.

If your Unit had projects, activities or events which cannot be adequately covered on the report form, a narrative (written description/pictures/newspaper articles) should be sent directly to the Department Chairman for including with her report to the national committee as directed in the Plan of Action. Department Chairmen should review the complete Plan of Action for their committee and send winning narratives and reports appropriately as outlined therein to the committee person named in the Plan of Action. Unit Chairmen are encouraged to send pictures with their narratives.

All Department Chairmen are responsible for sending a Mid-Year Report to their National Chairmen by January 15, 2011, and their final report should be sent to the National Chairmen by June 1, 2011. Department Chairmen should direct all questions regarding their reports to their appropriate National Chairman.



AMERICAN LEGION AUXILIARY

CONSOLIDATED UNIT REPORT

2010-2011

Please print or type clearly.

Department of _____	Unit No. _____	District No. _____	Total # of Units in Dept. _____	No. of Units Reporting _____
Final 2010 Membership _____		Unit Location: _____		
Street Address or PO Box _____		City _____	Zip _____	

AMERICANISM

Flag Education: No. of presentations to local groups: _____ Cost to Unit: \$ _____ Pocket Flags: No. sent to troops: _____ Cost to Unit: \$ _____ Unit Participation: Flag Day _____ Get Out The Vote _____ Veterans Day _____ Memorial Day _____ July 4 _____ Other _____ No. of community events involving patriotic holidays: _____ Cost to Unit: \$ _____ Support awareness of the Flag Amendment: yes ___ no ___ Americanism Essay Contest participation: No. of schools: _____ Other youth groups: _____ No. of students: _____ Cost to Unit: \$ _____ Vol hrs: _____

AUXILIARY EMERGENCY FUND

Unit donation to national AEF: \$ _____ Do you have a Dept AEF? _____ Amt donated: \$ _____

CHILDREN & YOUTH

No. of C&Y Activities Held: _____ Total number of military families involved: _____ Cash aid to benefit children of veterans/mil: \$ _____ Value of goods to children of veterans/military: \$ _____ No. of veterans/mil children given aid: _____ Unit Participation: ALA KIDDS _____ No. of community organizations involved _____ Big Brother/Big Sisters Military Mentoring Program: _____ Boys and Girls Clubs of America Military Programs: _____ Operation Military Kids: _____ Hero Packs Assembled: # _____ OMK camp in your Department? _____ No. military children involved: _____ No. of Unit Innovative activities: _____ No. Military children involved: _____ Cost to Unit or Dept: \$ _____ Total Vol. Hrs. _____ Cost: \$ _____ No. Youth Hero Awards: _____ No. Youth Good Deed Awards: _____ Participation in C&Y programs of The American Legion: Halloween Safety: _____ Health & Child Safety: _____ Family Support Network: _____ April is C&Y Month. _____

COMMUNITY SERVICE

Unit participation: Day of Service Activity: _____ Homeless veteran activity: _____ Job/Career Fair: _____ Innovative community service activity? _____ No. of veterans/military/family members served: _____ Number of volunteers: _____ Number of hrs. _____ Cost to Unit: \$ _____

EDUCATION

Unit Participation: Give 10 to Education: # Items donated: _____ Value: \$ _____ United Through Reading: No. of children _____ Vol. Hrs. _____ Veterans in the Classroom: No. of veterans participating: _____ No. of children: _____ American Education Week: _____ Hrs. _____ Cost: \$ _____ No. of Scholarships awarded: _____ Amount: \$ _____ Donation to Scholarship Funds-Dept \$ _____ National \$ _____

GIRLS STATE

of hours serving veterans/families _____ # of veterans/families served _____ Value of in-kind goods: \$ _____

JUNIOR ACTIVITIES

No. of service projects participated in: _____ Type of activities: Veterans Gift Shop: _____ Adopt veterans family or military unit: _____ Operation Military Kids _____ VA volunteer _____ Other: _____
Veterans History Project: _____ Pocket Flag Project: _____ No. of Junior volunteers: _____ Cost to Unit \$ _____ No. of veterans/military/families served: _____ Volunteer hrs: _____ No. of Junior participating in Patch Program: _____ No. of Juniors promoting scholarship program: _____ No. of Juniors assisting others with technology: _____

LEGISLATIVE

No. of members communicating with legislators: _____ No. of individual letters, emails, phone calls: _____
No. of legislators participating in Unit activities: _____ No. of Unit members on National Legislative Council: _____ No. of Unit members enrolled in TAL Legislative Action Center _____

MEMBERSHIP

Does your Unit have a mentoring program for new members: _____ Does your Unit promote the motto of Service, Not Self to enhance a positive environment during your Unit meetings/activities? _____
Does your Unit promote community involvement by participating in welcome home/deployment events: _____, support of active duty families: _____, support of veterans and their families? _____ No. of membership recruitment campaigns for Renewals: _____ New members: _____ Did your Unit reach their 50% _____ 75% _____ 100% _____ Milestones?

NATIONAL SECURITY

Unit participation: Yellow Ribbon Reintegration Program: _____ Operation Homefront: _____ Family Readiness Groups: _____ Family to Family Support: _____ Family Support Network: _____ Operation Comfort Warriors: _____ Heroes to Hometown: _____ Gold Star /Blue Star Banner Program: _____ POW/MIA Initiatives _____ USO: _____ Natl Military Appreciation Month: _____ No. of veterans/military/families served: _____ No. of volunteers: _____ Hrs: _____ Cost to Unit \$ _____ Unit participation: Citizen Corps: _____ ROTC/JROTC groups: _____ Awards presented: _____ Cost to Unit \$ _____ Did Unit provide information to veterans/military/ families through ALA Gateway to Services? _____

POPPY

Unit participation: Distribution of poppies: _____ Promote History of Poppy: _____ How Poppy money is used: _____ Media used: Newspaper: _____ Personal : _____ PSA's _____ Does Unit sponsor Poppy Poster Contest: _____ Miss Poppy Contest: _____

VETERANS AFFAIRS AND REHABILITATION

Unit participation: Homeless Veterans Activities: _____ Stand downs: _____ Veterans served: _____
Volunteer hrs: _____ Cost to Unit: \$ _____ Welcome Home Celebrations sponsored by VA facility: _____
No. of military/families served: _____ Vol hrs. _____ No. of volunteers: _____ Veterans Creative Arts
Festival: Donations Dept or National \$ _____ Vol hrs _____ Donations: Local \$ _____ Vol hrs. _____
Veterans served: _____ Ride to Recovery: Volunteer hrs. _____ In-kind or monetary donations: \$ _____
Wounded warriors sponsored: _____ Amount: \$ _____ Support Spinning Recovery Labs/outdoor cycling
at military bases & VA facilities: _____ No. of veterans/military families served: _____ Does your Unit
support Fisher Houses: _____ No. of Volunteers: _____ Hours: _____ Unit cost: \$ _____ VA Facilities: No. of
Unit Regularly Scheduled Volunteers: _____ Occasional volunteers: _____ No. new Regularly Scheduled
Vol. _____ No. of new Occasional volunteers: _____ Field Service volunteers: _____ Home Service
volunteers: _____ Total hours: _____ Veterans served: _____ Does your Unit promote special activities for
women veterans/military? _____ No. of women veterans served: _____ Unit cost: \$ _____

Please contact your respective Program Chairman if you need assistance.