



*American Legion Auxiliary
Department of California
DEC Meeting 2009 - 2010*

The Department Executive Committee Meeting will be held on Saturday, January 9 and Sunday, January 10, 2010. The meeting will take place at the Marriott Ontario Airport Hotel in Ontario California beginning each morning at 9:00 AM. The Western Division Vice President Peggy Brown has been invited to be our honored guest and keynote speaker.

Those called to this DEC meeting are: Department President, Department Vice President, Department Secretary/Treasurer, Department Jr Past President, Department Past National President, District Presidents, and Department Chairmen of Standing Committees, Members of the Department Finance Committee, Department Parliamentarian, Girls State Director, and the Junior Conference Director (Article VII).

The members that are called at the request of the Department President are: Department Sgt-at –Arms, Department Marshal, Department Historian, Department Musician, Department Chaplain, Department Advisory Committee, Department Distinguished Guest Chairman, Department Resolutions Chairman, and Department President Pages. These members are entitled to a voice, but no vote at this meeting.

Members called to this DEC meeting will be allowed travel expense as authorized in the Department By-laws, Article V. The *expense sheet must be returned to the Department Office no later than December 18, 2009*, to ensure that your expense check will be ready at the close of business on Sunday, January 10, 2010. The Department Office will calculate the mileage.

All other members are invited and highly encouraged to attend. This is a great time to hear from all of the Department Chairmen and Officers about our accomplishments and of the exciting things to come for the remainder of the year.

As always, we welcome the **Past Department Presidents** to attend the DEC meeting and ask that they offer their expertise and knowledge to the members.

Department Officers and Chairmen:

Please check in with the Department Secretary/Treasurer upon your arrival. Her room number will be posted at the registration table. If you have any **proposed code changes**, you are requested to meet with the Department President in her suite. She will be available:

Thursday, January 7, 2010 from 6:00 PM to 8:00 PM
Friday from 9:00 AM to 11:00 AM & 1:00 PM to 1:45 PM

It is requested that you prepare (12) typewritten copies of your oral report that you will give at the DEC Meeting. Keep your report brief, but informative and highlight your focus for the second half of the year. Read and time your reports - **You will have three (3) minutes only.**

District Presidents:

You are expected to attend this very important meeting. If you are unable to attend, your District First Vice President may serve in your absence. You must notify the Department Secretary/Treasurer that you will not be attending and give her the name of the person that will be assuming your responsibilities. **Department President Pins:** All monies and unsold pins should be brought and turned in to the Department Secretary/Treasurer. Please prepare a brief, but informative report on your District's accomplishments and goals for the remainder of the year. Read and time your reports - **You will have three (3) minutes only**

All District Presidents (or representative) must **check in** with the Department President in her suite. She will be available:

Thursday - January 7 from 6:00 PM to 8:00 PM

Friday – January 8 from 9:00 AM to 11:00 AM & 1:00 PM to 1:45 PM

All District Presidents will be the guest of the Department President for a “**Continental Breakfast**” on Sunday – January 10 at 7:00 AM in her suite.

Hospital Representatives & Deputies:

You will be expected to attend the meeting with the Department Veterans Affairs and Rehabilitation Chairman on Friday, January 8, 2010 at 8:30 AM. Details regarding this meeting will be included in the invitation she will send to you. You will be guests of the Department for lunch on that Friday. Please be sure to make your reservations for lunch in advance to VA&R Chairman by December 5, 2009. A limited number of rooms have been blocked for Thursday arrivals. Please make your room reservations directly with the hotel. See the enclosed information sheet.

Representatives (or Deputy) called to this one day meeting will be allowed travel expense as authorized in the Department VA&R Medical Center Representatives code #1. The ***expense sheet must be returned to the Department Office no later than December 18, 2009***, to ensure that your expense check will be ready at the close of business on Sunday, January 10, 2010. The Department Office will calculate the mileage.

Although you are called for the one day meeting, we hope that you will extend your stay for the entire session.

Candidates for Department Office will be presented at this meeting. Each candidate should have someone simply announce her candidacy. There will no speeches.

The Finance Committee will be available on Friday, January 8, 2010. Please contact the Finance Chairman in advance so she may set up an appointment.

Friday Afternoon Activity:

Please plan on coming early to attend the **Caribbean Queen's University Luau**. We promise you will not be sorry you did. See the enclosed flyer for this special event taking place on Friday afternoon from 2:00 to 5:00.

The President's Club – Members that purchased the 2009/2010 Department President's charm are invited to the Department President's suite Friday at 7:00 pm for champagne and presentation of your charm.

The **Membership Payoff Party** will be in the Ontario Marriott Hotel lobby from 8:00 pm – 10:00 PM. More information will be available from the membership chairman.

The “Caribbean Queen” has requested your presence on Saturday – January 9 for the **Banquet, Polynesian Show and “special entertainment”**. See the enclosed flyer for information and reservations.